

Sturbridge Finance Committee
Meeting Minutes
July 11, 2013 ~ Town Hall
7:00pm

Call to Order:

The chairman called the meeting to order at 7:01pm with the following members present: Mike Serio (MS), Larry Morrison (LM), Kathie Neal (KN), Prescott (Scott) Arndt (SA), Arnold Wilson (AW), Joni Light (JL), Bob Jepson (BJ), Patti Affenito (PA) and Kevin Smith, Chairman (KS).

Minutes:

Motion to approve minutes of June 27 as submitted was made by LM, and seconded by MS. Accepted 7-0-2 with PA and SA abstaining.

New Business

Reserve Fund Transfer – Fire Department:

A reserve fund transfer (RFT) to the Fire Department Supplies account (12202-54000) was made by [Chief Ford and Shaun Suhoski] for \$2,000. \$1,000 was to cover unpaid apparatus equipment and repairs bills, plus an additional \$1,000 to cover any unanticipated items that may come up by end of fiscal year.

SA makes motion to approve the transfer of \$2,000. BJ seconds to approve. Accepted 8-1-0.

Letter to the BOS for mileage stipend to the Electric & Plumbing Inspectors:

There was discussion around the timing of the RFT request by the town administrator, and why the board of selectman agreed to offer each inspector a \$100 per month mileage stipend back in February, 2013, prior to the approval at Annual Town Meeting (ATM) to include it in their FY14 budget. KS stated how the stipend was voted to start immediately rather than then have it start on day one of FY14. LM suggested a procedural letter to be drafted and used as a point of reference in the future so departments and committees can understand more clearly that they are subject to consequences, and that rules need to be followed. Discussions continued around this subject and KS offered to incorporate suggestions into the finance committee's memorandum of findings to the BOS.

Memorandum of Findings:

KS read several items to either include or not include into the memo as a committee. MS suggested some order to the agreed to bullets for ease of flow to each topic for the reader. KS will email to the BOS.

Liaisons:

KS offered up his seat on STA to other finance committee members as he was no longer able to fully participate due to other obligations and commitments. His impression is that this year is the finance committee's official year to participate under the recent change to the warrant on appointments. JL mentioned that while last year he represented finance committee on behalf

of the planning department then perhaps the rotation should be adjusted to allow for the next department to fulfil its obligation. KS said he would discuss the rotation with the town administrator and work out the process.

Motion to adjourn made by LM; seconded by PA. Meeting adjourned at 8:22pm.

Next meeting to be determined.

/jml